



2022 Poster Guidelines and Services

The American Crystallographic Association has partnered with Genigraphics to provide poster session services for this year's meeting. Go to <https://www.genigraphics.com/aca> for a complete schedule of poster session events, poster format requirements, free PowerPoint poster templates, ePoster file submissions, and options for printing your poster for pick up at registration.

Go to <https://www.genigraphics.com/aca> to upload your ePoster file.
There is no charge for submitting your file and the process takes only a few minutes.
The deadline to upload is **1pm Central time on Tuesday, July 19, 2022**

Poster Format Requirements

- Recommended size is **square 40" high x 40" wide (101.6 cm x 101.6 cm)**
- Posters should be **no larger than 40" high by 45" wide (101.6 cm high x 114.3 cm wide)**
- A section at the top of the poster must contain the Title, Authors, and Affiliations.
- Poster content should be easily read from a distance of 4-5 feet.
- Files must be in Adobe Acrobat (.pdf) or PowerPoint (.ppt or .pptx) file format.
- Files should be no more than 10MB in size.

All Poster Presenters are required to upload their files for the online ePoster session

All posters must be uploaded to the poster gallery. Participation in the gallery is free and the process only takes a few minutes. The ePosters will be available for viewing beginning Friday, July 29, 2022 and will remain available after the meeting as part of the permanent archive. In addition, each poster board will have a QR Code that links directly to your ePoster listing.

- ePoster submission site: <https://www.genigraphics.com/aca>
- ePoster submission deadline: **1pm Central time on Tuesday, July 19, 2022**

ePoster Interactive Features

Audio and/or video files are **not required but are strongly encouraged**.

- AUDIO:
 - To be considered for a prize, the poster needs to have a 3 minute audio file presentation.
 - Presenters can upload an audio file of up to 5 minutes in length. **Files should be less than 5MB in size.** Audio files should be uploaded in mp3, wav, ogg, or m4a file formats.
 - The ePoster site will take you to <https://online-voice-recorder.com/> to record your audio or you can upload a pre-recorded one
- VIDEO:
 - Videos of chemical reactions or rotations of a molecule can also be included, but this is OPTIONAL.
 - Videos should not be presentations of your poster.
 - To include video, upload it to YouTube/Vimeo/GoogleDrive/Zoom, set the sharing for anyone with the link, and enter the URL when uploading your poster

All Poster Presenters are also required to display a printed poster

Genigraphics is the official poster printer of the ACA and we highly recommend that you utilize their printing services however, you may select your own independent printer. Genigraphics offers the convenience of printing your uploaded ePoster file and having it delivered directly to the conference. All print orders include a complimentary design review.

- Go to <https://www.genigraphics.com/aca> for complete pricing and print order deadlines.

Poster Pick Up

Posters ordered through Genigraphics can be picked up at the ACA's Annual Meeting Registration. Picking up your poster at the conference eliminates the need to travel with your poster

If you have general questions regarding the poster sessions and/or awards, please contact ACA HQ (aca@hwi.buffalo.edu).

If you have questions regarding poster session **services**, such as uploading your ePoster file, printing and delivery or payment, please contact Genigraphics via email at info@genigraphics.com or call +(1) 913-441-1410.